

# Katy H. Williams LSW

## Education & Licensure

Licensed Social Worker (LSW) *Aug 2021 - Present*

Master of Social Work *May 2021* Bachelor of Science *Dec 2015*

Indiana University, Indianapolis  
Focus: Children, Youth & Families

Ball State University, Muncie  
Major: Advertising

Honors: Outstanding Service & Leadership  
Minors: Marketing, Sociology

## Professional Experience

Brooke's Place, Clinical Manager *Nov 2023 - Mar 2024*

- Integrated new clients into operational framework by aligning contract therapists' capacities and expertise, while managing a waitlist to optimize resource allocation and satisfaction for clients & contractors
- Supported contract therapists across administrative, operational and clinical domains to ensure efficient operations and exemplary service delivery
- Tracked invoices & client balances, as well as program metrics and expenses, enabling accurate financial reporting and informed decision-making
- Managed session invoicing and therapist payment processes, ensuring timely and accurate collection and compensation for services rendered
- Reviewed program policies for HIPPA compliance and areas for improvement to enhance operational effectiveness and client confidentiality

Brooke's Place, Support Group Coordinator *Nov 2021 - Oct 2023*

- Coordinated planning, management & direct oversight of families and volunteers enrolled in ongoing grief support groups
- Researched and consulted with internal and external leaders to guide the expansion of the support group program to a new area of the city
- Assisted in planning and teaching quarterly volunteer trainings, ensuring alignment with organizational goals and operational excellence
- Conducted weekly supervision with MSW and BSW student interns

Transitions Academy, Therapist *Jun - Oct 2021*

- Utilized evidence-based therapeutic modalities to conduct individual, family and group therapy with juvenile offenders
- Provided case management to youth, their families & treatment teams

Centerstone, Graduate Intern *Jan - May 2021*

- Developed rapport with clients to build therapeutic relationships
- Completed intakes with compassion and cultural humility

Brooke's Place, Graduate Intern *Jan - Dec 2020*

- Co-Facilitated ongoing support groups for grieving young people
- Led intake process with families considering support groups
- Researched community resources related to grief and other needs

Freelance Marketing Consultant

*Feb 2018 - Aug 2022*

- Wrote and copy edited original blog, sales and web content
- Designed websites (WordPress) and other marketing pieces for print and digital use

Burkhart Marketing, Acct. Executive

*Apr 2016 - Feb 2018*

- Created estimates, organized schedules and ensured timely project completion
- Coordinated social media content strategy, scheduling & analysis
- Recruited, hired & managed specialists to achieve organizational & client goals

Burkhart Marketing, Jr. Acct. Planner

*Feb 2016 - Apr 2016*

- Managed project timelines & completion
- Researched industry best practices

## Professional Achievements

Diversity, Equity & Inclusion Strategy  
Beyond Training *Jul - Dec 2022*

Completed 6-month workshop that employed the Global Diversity, Equity & Inclusion Benchmarks (GDEIB) to assess the cultural landscape at Brooke's Place across various operational domains & create a DEI Strategy

Brooke's Place DEI Task Force  
Secretary *Dec 2022 - Dec 2023*

Served as Secretary on internal DEI Task Force committed to integrating inclusive practices in organizational operations & standards of care

## Public Appearances

- [Appeared on the local news to recruit volunteers for Brooke's Place](#) *Jul 2023*
- Served as a panelist, sharing personal and professional experiences of grief following an overdose death *Mar 2023*
- Led educational discussion on grief following the screening of "Dear Zoe" at the Heartland Film Festival *Oct 2022*